

Role Description for Resident & Leaseholder Scrutiny Panel Councillor Representative

Corporate Responsibilities:

1. To develop and promote tenant and resident engagement and participation as part of Vision 2030 and aligned to Regulatory Standards and The Charter for Social Housing Residents Social Housing White Paper.
2. To endeavour to meet the aspirations of the Council and the tenants of the Borough through continuous improvement in Housing Service delivery, the implementation of best practice and the recognition of the diversity of the population of the Borough.
3. To ensure the promotion of equality in service provision, in consultation with appropriate Cabinet Members in relation to tenant and resident engagement and participation.
4. To ensure, where appropriate the full involvement of local residents and communities to aid the decision-making process of the Council, as necessary.

Duties:

5. To provide support to the Executive Leadership Team and Cabinet on all aspects associated with their role.
6. To be an advocate and champion on key areas discussed at the Resident & Leaseholder Scrutiny Panel, and to assist with reporting and decision making at Executive Leadership Team level.
7. To liaise with Council officers, partners and other agencies to ensure appropriate communication and engagement associated with their champion role.

8. To provide advice and guidance, where appropriate, on all social housing matters relating to policy and strategy, whilst taking a lead role developing policy and acting as a conduit between the Resident & Leaseholder Scrutiny Panel and Cabinet.
9. To be aware of legislation and ongoing local and national developments on matters relevant to their champion role.
10. To research the changing landscape and advise the Cabinet of future issues that could affect current policies, legislation and processes.
11. To engage with, and canvas views of, members to advise the Cabinet relating to their portfolio.
12. To inform the Member Development Programme on all aspects that may enhance the skill, knowledge and experience of elected members associated with their role.
13. To comply with the Member/Officer protocol as set out in the Constitution.
14. To take part in training and development programmes to ensure that this role is undertaken as effectively as possible.